



## **THE INSTITUTE OF PROFESSIONAL ACCOUNTANTS**

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**Duration - 1 Months (25 Hours)**  
**Minimum Qualification 12th Standard**

### **BASIC COMPUTER COURSE**

#### **Basic Computer Certification course includes:-**

- XP operating System
- MS Word 2007
- MS Excel 2007
- MS Power point 2007
- Internet, Email, Chatting etc.

